



**The Villages
Regional Hospital
Auxiliary Foundation**

News for Volunteers

Vol. 5 November - December 2013 No. 6

Mission Statement: To improve the health and quality of the life of the individuals and communities we serve.

MESSAGE FROM OUR PRESIDENT

It seems as though each month I mention something about changes coming about and this month is no exception. As you read through *The Hummingbird* you will see what I mean.

An important change that will occur in 2014 is a "Changing of the Guard", so to speak. The nomination committee will be busy organizing candidates for the 2014 slate and we need those who are interested in supporting the Auxiliary as an officer. Please refer to your handbook on page 12-14 for explanation of the offices and timeline for elections. If you have any questions as to responsibilities of the offices please read the handbook on pages 13 and 14 or call me at 751-4425 or e-mail at 2dusanusbaum@comcast.net. I will be glad to answer any questions you may have and explain in detail each of the open positions.



COMMUNICATION MAKES A DIFFERENCE

We are fast becoming aware of how important it is to keep people informed. It eliminates confusion and helps the volunteers to talk wisely about what The Villages Regional Hospital Auxiliary Foundation is all about and what we hope to accomplish. So we will be taking *The Hummingbird* to The Village Regional Hospital's website.

Our hope is to have room for more information, and make this same information available to the general public, in hopes of gleaning more understanding of OUR mission. It allows us to use color.

We want you to be able to use the newsletter as a reference. So, make it one of your "favorites", or download it and save it into a file on your computer, so you can go refer to it at another time.

The offices open for election this year are:

President, 1st Vice President, Recording/Corresponding Secretary, and Historian/Parliamentarian.

Please consider running for an office of the Auxiliary.



Of importance, beginning in February 2014 the annual In-Service meetings will be held within each department. The handbook states on page 8 last paragraph "a volunteer has a responsibility to attend department meetings, attend annual refresher classes and obtain 100 hours/year." If your department chair has not informed you of your meeting, please contact him or her so you can have it down on your calendar.

This will be the last Hummingbird of the year so I would like to personally wish you all a safe and happy holiday season.

Until next time thank you for all you do and be safe and keep smiling!

Sandy
President



The Hummingbird
The Villages Regional Hospital
Auxiliary Foundation

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The Hummingbird is a publication of the Villages Regional Hospital Auxiliary Foundation. The information within this publication is designed to communicate and inform the staff and volunteers. The editorial staff reserves the right to author, edit, or deny materials submitted for inclusion.

Feedback: We need to know what you think, what you want to hear, and what you are up to. Send email to skumler@gmail.com

This newsletter is dedicated to the hardworking volunteers at the Villages Regional Health System.

Elected Officers:
Sandy Nusbaum - President
Jim Lemon - 1st Vice President
Shelly Morjoseph - 2nd Vice President
Jan Kumpan - Recording & Corresponding Secretary
Rita Montroy - Historian/Parliamentarian
Effie Miller - Treasurer (appointed position)

The **Auxiliary Office**, 751-8183, is staffed on Monday noon-4 pm, Tuesday 8 am-noon, Wednesday noon-4 pm, Thursday 8 am.-noon and Friday noon-4 pm.

The **Auxiliary Foundation Office**, 751-8871, is staffed Monday through Friday 9 a.m.-2 pm.

IT'S TIME TO MOVE ON

IT'S TIME TO MOVE ON....and that's what **Carole Schroeder** and I are doing. For the last 5 years Carole and I have been the co-editors of *The Hummingbird*. On a bi-monthly schedule, my job was to write edit articles that were submitted and I photo-copied *The Hummingbird* and distributed it to the various areas so that those volunteers who did not have access to a computer would be able to read it. Carole's duties included a final edit, formatting the edition and converting to a pdf file so that Sandy could electronically transmit *The Hummingbird* to you.

Sometime over the summer months, Carole and I decided that the time had come for us to turn over "the mantle" to someone else who could bring a fresh new look and who possessed in-depth computer knowledge that would allow a different way of issuing the bi-monthly editions.

We advertised for someone who might be interested in taking on this task and we were most fortunate to have **Shari Kumler** reply.

It is my pleasure to introduce you to Shari Kumler who moved into The Villages on December 2, 2012, with her sister, LuAnn. In March, both Shari and her sister decided to start volunteering at The Village Regional Hospital.

Shari spent most of her career working in advertising, marketing and communications. Newsletters, are something she has a lot of experience in. The last eighteen years, she spent as Communications Director and Office Manager at a church in Illinois. That means she did the newsletters, posters, flyers, and supplied the information for the website.

Shari is excited about being the editor of *The Hummingbird*, and being able to contribute her past experience into a meaningful organization such as our auxiliary.

I know some of what Shari plans are for the future of *The Hummingbird* and I'm ecstatic to see her plans come to fruition. If you are interested in working with Shari I'm sure she would be pleased to have your help. You can reach her by sending a note to her email address: skumler@gmail.com.



Sarah A. Ralph, Co-Editor

DEPARTMENT CHAIR CHANGES

- **Jim Cummings** 352-259-5647 has joined **Sara Valentine** as Co-Chair of **Cath Lab**.
 - **Bonnie Albion** 352-633-0640 has been appointed Assistant Treasurer, assisting our longstanding Treasurer, **Effie Miller**.
 - **Pat Nitto** 352-753-4470 has joined **Ida Ditzel** as Co-Chair of Outpatient Services.
 - **Kathleen Kenney** 352-259-9972 and **Eda Oteri** 352-430-2411 have joined **Rosalind Gantz** as Co-Chairs of Express Admit/Front Desk.
 - **Lynne Fireman** 352-633-8383 has joined **Betty Schneider** as Co-Chair of Patient Care.
 - **Ginny VanSanten** 352-750-6269 is now Chair of Human Resources Team Services.
 - Co-Chairs for Human Resources IT are **Sarah Ralph** 352-259-5675 and **Dottie Williams** 352-751-7608.
- Due to changes in process **HIS** (Medical Records) is no longer a department serviced by the Auxiliary.
- **Lou Emmert** 352-350-2090, along with **Carol Hughes** 302-222-3621 and **Jeanie Rogale** 352-205-4767, oversee the Acquisition through Orientation process.

PLEASE NOTE:

THIS PAGE HAS IMPORTANT INFORMATION FOR ALL VOLUNTEERS!!

PARKING, PARKING, PARKING

As of October 16th, Rod Brown, Manager of Safety & Security, has stated that **as of right this minute, volunteers can park wherever there is a LEGAL spot.** There are no restrictions. However, we do encourage volunteers to park in the parking lot next to the helicopter pad if physically able to do so. Now, with that said, we do look for modifications in the near future with the ramping up of the construction project for the North Tower and increased patient census. Hope this clarifies the volunteer parking issue.



If it is a handicapped parking space and the volunteer is not handicapped – it is NOT a legal parking space for them to park.



If a parking space is designated for “CLERGY” and the volunteer is not clergy – it is NOT a legal parking space for them to park.



If the parking lot is for “PHYSICIANS ONLY” and the volunteer is not practicing as a physician at this time AND even though the gate is stuck in the up position – it is NOT a legal parking area for them to park.



If the parking space indicates for “OUTPATIENT PARKING ONLY” and the volunteer is coming in to volunteer – it is NOT a legal parking space for them to park, etc., etc., etc. Hope this helps.

Please comply with the above statement. As soon as any modifications come OUR way you will be told. Thank you.

DATES and TIMES FOR ATM RECERTIFICATION

NOVEMBER 5 and 19 & DECEMBER 3 and 17

The times are 8:30 to 12:30 on each of the dates shown above at the East Campus in the 3rd floor Computer Room.

These are the last 4 days this year that you can meet your obligation as a volunteer. **It is mandatory that every volunteer be recertified annually** so, if you haven't had the opportunity up to now, NOW IS THE TIME. The department Chairs will be checking their records to verify that each volunteer assigned to their department is current.

THE FLU....you don't want to get it.



Beginning on Oct. 21st, the flu shots became available **FREE OF CHARGE** for Auxiliary volunteers at the **TVRH URGENT CARE CLINIC** **from 8:00 a.m. to 8:00 pm, 7 days a week.**

- If you are going to take advantage of this opportunity, you will need to sign a 2-page **CONSENT FORM**, that was sent to you by email, and present your **CFHA Volunteer ID BADGE**. You can obtain form at the Day Captain's office if needed.
- If you **choose not** to get a flu shot, you must **FILL OUT a DECLINATION OF INFLUENZA VACCINATION FORM** that that was available in your packet, that was sent to you by email, or you can obtain this form at the Day Captain's office. After completion, which you can do immediately and leave or return the signed form to the Day Captain's office.
- Finally, if you get a flu shot at a non-CFHA facility, you will need documentation from the provider of the flu shot.

As an incentive: Any volunteer who receives a flu shot at a CFHA location, listed above, on or before December 20, 2013 will receive 1 free movie ticket to The Villages Movie Theaters. You are not eligible to receive the movie ticket if you get your shot at a non-CFHA facility.

In summation: ALL VOLUNTEERS MUST HAVE ON FILE WITH THE HOSPITAL DOCUMENTATION OF THEIR FLU SHOT OR DOCUMENTATION THAT THEY CANNOT TAKE A FLU SHOT.



VOLUNTEER RECOGNITION

ISN'T THERE SOMEONE YOU WOULD LIKE TO



Can you believe it; we are closing in on the holidays and on the deadline for Annual Award nominations.

We want to recognize the outstanding individuals and departments who have gone above and beyond' in performing their volunteer services, but this can only happen if YOU tell us about them.

Nominations may be from volunteers, staff, visitors, or patients for the following awards:

- **President's Award:** Award determined solely by the auxiliary president. Names may be forwarded to president for consideration.
- **Volunteer of the year:** An auxiliary member who has made an exceptional contribution and shown outstanding dedication to the organization and/or to the patients he or she serves.
- **Leadership Award of Excellence:** An individual who has provided outstanding leadership, support to the organization, and has worked beyond the call of duty.
- **Unsung Hero:** An individual, deserving special recognition, who has shown consistent reliability, adaptability and service to the auxiliary. (does not have to be an auxiliary member)
- **Team/Department Award:** A team, who has worked together at an exceptional level, has improved patient care and/or services.
- **Improving Patient Care:** Given to an individual or team, that has inspired improvements in patients and hospital services.
- **Core Values Award:** Exhibiting the following 7 values- Respect, Stewardship, Integrity, Service, Teamwork, Innovation, and Quality.

I bet you can easily think of people who fit some or all of these categories... so now all you have to do is nominate them **before March 1, 2014**. The forms and drop-off boxes are located near the sign-in desk at the main hospital and in the YOTS office.

In addition to these Annual Awards, this year we want to recognize our first group of Retired and Honorary Members. Normally the Retired Members would have retired within the past few months, but this year we want to include any volunteer who meets the requirements no matter when they retired.

Retired Members: These are active members of the Auxiliary for a minimum of three (3) years, who have given a minimum of 500 volunteer service hours during that time and must retire from active volunteer service, due to health or personal reason. Think of people who retired in the past years but would enjoy keeping up-to-date on happenings in our Auxiliary.

Honorary Lifetime Members: A special recognition category can be granted to Active Member or Retiring Member after a minimum of seven (7) years of distinguished volunteer service to The Villages Regional Hospital and a minimum of 2000 total hours served. Candidates for Honorary Lifetime Membership can be nominated by any Active Member but must be approved by a majority vote of the Executive Committee. Who comes to your mind that would fit this category?

For more information on both Awards Nominations and Retired or Honorary memberships, please contact **Rena Marchand** at 352-409-2004 or TVRHAux@hotmail.com.

COMMUNICATING WITH THE AUXILIARY OFFICE

If you wish to send an e-mail to the Auxiliary Office regarding your hours, personal record, or any other concern, please use the e-mail address of TVRHAuxiliaryOffice@cfhalliance.org.

Using this address will ensure that anyone in the Auxiliary Office can address your concerns and may get a response from Lois, Mike, Jan or Sandy.

If, however, you want to get a response specifically from Sandy Nusbaum, President, please send your email to 2dusanusbaum@comcast.net. Sandy will be working from both the Foundation Office and home and sending the e-mail to the address shown above will ensure your message is received the day it is sent. She will be able to acknowledge your e-mail more quickly.

VOLUNTEERS REACH MILESTONE HOURS

Congratulations to the following volunteers for reaching their MILESTONE HOUR during the third quarter:

100 HOURS

Michael Anderson
Sharren Bidne
Noland Bohnstedt
David D'Onofrio
Lou Emmert
Pat Falco
Robert Fitzpatrick
Tom Hollister
Kathleen Kenney
Gerald Miles
Howard Mortimer
Mary Papa
Glen Ridenour
Patsy Ridenour
James Rocci
James Ruhl
Phyllis Sanfillippo
Mario Shortino

300 HOURS

Dorothy Bobbs
June Brandeberry
David Bryant
Judy Dean
Shirley Firth
Peggy Fischer
Lynn Friedman
Anita Hart
Mark Kirschner
Jon Koppers
Kaye Larocqua
Diane Manganero

Elaine Nelson
Lynn Nichols
Sharon Pearson
Patricia Reed
Elizabeth Schneider
Estella Shivers
Patricia Yurick

500 HOURS

Elizabeth Bondie
Shirley Boothroyd
Gerald Emmert
Marion Fey
Kathleen Gizankis
John Kuder Elizabeth
McDermid
Doris Paillet
Jane Raczkowski
Patricia Roberts
Mary Starkweather
Patricia Vail
Judy Watts
Joan Wicklas

1000 HOURS

Ronald Bradley
Joyce Maschinot
John Meakin
Herbert Steele

2000 HOURS

Carol Reid
Rosemary Wizda
Mary Zwick

If you have any questions about the hours you have accumulated, please feel free to contact the Auxiliary Office at 352-751-8183; or, you may stop by the office located at the Moffitt Cancer Center in the Sharon Morse Building and the staff can pull your records. Please be patient, it takes the volunteers time to process all our volunteer's hours.

AS A SIDE NOTE, the volunteers working in the Auxiliary office have to compute these hours manually, which takes "mucho time." Please be patient - your total hours will be posted on your time sheets just as soon as the volunteers have the time to do it properly. Thank you for your cooperation.

BI-MONTHLY VOLUNTEER ...

JON TELI is making a difference and our Auxiliary Foundation would like to recognize Jon, who is a Sunday volunteer in the Emergency Department (ED) Admit area. Recently a patient in the Emergency Room stated "Jon's outstanding at the check-in desk in the ED. He is consistently helpful and courteous to all the patients who obviously are in a stressful situation".



Jon started with us in 2011 and has always worked in the ED Admit area. He has 700+ hours of service and time after times provides the needed service and courteous manner which is required in this area. According to Harriet Huschart, Chair of ED Admit, Jon is always willing to fill in when a sub is needed.

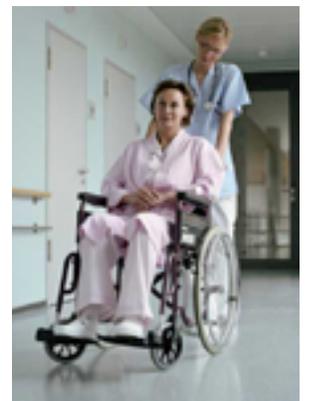
If you should run across Jon during your service at the hospital please let him know how proud you are of him and his service to OUR Auxiliary and Hospital.

Please remember when performing your service that the small deeds we do and the smile we can give to our guests are so important to both them and the success of OUR Auxiliary and Hospital.

We are proud and appreciate each and every volunteer and it is especially rewarding when one of our guests takes the time to recognize him or her. Thanks to all of you for your time and efforts to assist our guests by the service. that you provide and kudos to JON TELI!

CORRECT LOCATION FOR DISCHARGED PATIENTS

All discharges are to be done through the Discharge area by SICU and not the front entryway of the hospital. We are being asked to reroute any discharges to the proper Discharge area to prevent congestion in the front entry area. Your compliance with this is appreciated.



WAYS OUR AUXILIARY FOUNDATION IS MAKING A DIFFERENCE

AUXILIARY FUNDRAISING

Over the summer months, there has been a large influx of “new” volunteers. In keeping with the Mission Statement of the Auxiliary Foundation, “To raise funds and create awareness of the services which OUR Hospital provides to maintain and improve the quality of patient care”, perhaps new volunteers would like to know just what Fundraising is all about. We hope the following article, submitted by Milly Barbarite, will answer some of the questions that are often asked.



VOLUNTEER FUNDRAISING DETAILS

Volunteers work to raise funds for equipment and furnishings that will enhance the quality of care and improve the environment for patients, visitors, and staff. Fundraising efforts are conducted entirely by Volunteers. Their efforts also support programs for the hospital staff such by providing them with the convenience of Lobby and Uniform Sales.

The Auxiliary’s past fundraising efforts have provided the following for the hospital:

- Specialized endoscopy equipment,
- Helped purchase a state-of-the-art magnetic resonance imaging (“MRI”) unit,
- Equipped a new chest pain center
- Added new Harmony® Led Surgical Lighting Systems in seven operating theatres
- Purchased three pulsed Xenex UV Lamp Disinfection Systems. These newest weapon in the fight against Hospital Acquired Infections (HAIs). The system uses pulsed Xenon UV lamps to disinfect rooms with minimum human intervention. It is 20-times more effective than manual cleaning, resulting in significant decreases (by up to 82%) of all major “super-bug” germs such as MRSA, C-diff, and VRE.

ANNUAL FUNDRAISING EVENTS SUPPORTING THE AUXILIARY

- **Annual Cruise:** Cruise sales to friends/family of our Hospital Community
- **Cabaret At Savannah Center:** A night of musical entertainment
- **Book Sale:** In Hospital sale for the convenience of staff & residents
- **GALA:** Hearts For Our Hospital Dinner Dance & Auction (staffed by Auxiliary Volunteers)
- **Gift Gallery:** In Hospital sale for the convenience of staff & residents
- **Lobby Sales:** Various Sales of items (seasonal & other) are in Hospital sale for the convenience of staff & residents
- **Café:** Convenient & Quick light bites/beverages
- **See’s Candy Sale:** May & December sale of Candy not available locally
- **Tree Of Life:** Wall of Donor recognition – proceeds supporting Auxiliary
- **Uniform Sale -Scrubs Boutique:** In Hospital sale for the convenience of staff and residents
- **Wine Walk:** Community Wine Tasting event... Wine & Music in the Square
- **Ye Olde Thrift Shop:** Great bargains this jewel of a shop has something for everyone
- **Brick Sales:** Memorial Garden to honor loved ones and support Hospital Expansion

Thanks to Milly for taking the time to get this information to us. If you are interested in being a part of the Fundraising Committee, please contact Milly at mbarbarite@yahoo.com.

OUR PARTNER ORGANIZATIONS ARE WONDERFUL

We would like thank them for their ongoing support and ask that you continue to thank them personally whenever you have the opportunity to visit their establishments.

- **FROSS & FROSS** for hosting 3 Charity Golf Tournaments and donating all the proceeds to **OUR** Auxiliary Foundation for the Hospital Expansion.

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FEATURING ONE OF OUR ONGOING FUNDRAISERS



TVRH AUXILIARY THRIFT STORE *Ye Olde Thrift Shoppe*

Do you have extra company coming for the holidays? Need to clean out that guest room or spruce it up before they arrive? Think “Ye Olde Thrift Shoppe” and get help with either problem and help our hospital at the same time.

Donate all those gently used items such as clothes, home décor items, linens, jewelry, books, wall hangings, small furniture, and house wares that are cluttering up your closets and garage. Check out the bargains for



sale and get new linens, some holiday decorations or perhaps a nice party outfit while staying well within your budget.

All the items in YOTS are donated and the shoppe is completely staffed by Auxiliary volunteers. (Yes we are always looking for more volunteers!)

Proceeds from the sales go to support our hospital.



The store is open Tuesday thru Saturday from 10:00 am to 4:00 pm and is located just east off US 441 and 2 blocks south of SR 466 in the Lady Lake Historic Park at 106 W Lake Blvd. Parking is available just west of the building. Call 259-5853 for more information.

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FROSS & FROSS is one more example of their partnership with **OUR** Auxiliary Foundation to support the needs of our community.

- **PATCHINGTON** for holding promotion and a prize drawing with all proceeds donated to **OUR** Auxiliary Foundation.
- Our newest partner **VILLAGES-NEWS.com** a very informative way to find out what's happening in The Villages, Lady Lake, Fruitland Park and Wildwood area. Within the last week or so, **OUR** Auxiliary

has gotten some nice press. Currently there are approximately 10,000 subscribers to this nifty website. Please considering subscribing to this publication free of charge by going to their website www.Villages-News.com.

It is one of the Auxiliary Foundation goals to develop partnerships with local business in support of our hospital.

Whats Coming Up?

Sunday, November 3

FALL BEHIND FOR DAYLIGHT SAVINGS BEGINNING AT 2:00 A.M

Saturday, November 7

AUXILIARY SHOWCASE FOR NEW VOLUNTEERS

On November 7, 1:00 to 3:00 pm, we will be holding a Showcase at the Sea Breeze Recreation center for individuals interested in volunteering at TVRH.

Each department will be represented and be prepared to discuss their department and volunteer positions available with prospective volunteers. **Please invite you neighbors, family and friends to attend this Showcase. Volunteering at TVRH is a very satisfying and interesting way to give back to our Hospital and Community.** Volunteers are always needed so be sure to spread the word! For further information, you may contact Lou Emmert at 352-350-2090 or 702-203-0570.

Mon. & Tues., November 18 & 19

BOOKS R FUN SALE

The annual Books R Fun Sale will be held in the hospital lobby on **November 18th and 19th**. In addition to books there will be games, puzzles, small toys for sale, along with lots of gift items for adults and children. Save the date and get plenty of "one stop" Christmas shopping done.

Sunday, December 1

DECORATING THE HOSPITAL FOR THE HOLIDAYS

Once again, we will need people, both men and women, to help decorate the hospital. We put up 8 trees, so lots to unpack and then put up and finally decorate the trees.

The trees will be put up the Sunday after Thanksgiving, December 1, 2013, 1:00 pm.

PLEASE WATCH YOUR EMAIL FOR ADDITIONAL INFORMATION ABOUT EVENTS WHICH WILL REQUIRE YOUR HELP.

Also, if you have a large tree and/or decorations that you no longer want, please consider donating them to us since we always need to replace these items.

If you can help with this project, please call Helen Starost at 750-4047, or e-mail her at TandHSTAR@aol.com.

She will be very grateful and so will the patients confined here during the holidays **along with their visitors.**

Saturday, December 14

SEE'S CANDY SALE

This popular sale will be held at Belk's Department Store in Spanish Springs on Saturday, December 7th and **Saturday, December 14th** from 11:00 am to 3:00 pm For further information or pre-order information please contact Shelly Morjoseph at 352-259-2753.

Sunday, January 5

CHRISTMAS TEAR-DOWN

We will be taking down the Christmas decorations Sunday following the New Year, January 5, 2014, 1:00 pm.

Saturday, January 25

THE ANNUAL CABARET

The annual Cabaret, a night of musical entertainment, will be at the Savannah Center on **Saturday, January 25, 2014** from 5:00-8:00 pm.

Saturday, February 15

THE ANNUAL GALA

Will be held on **February 15, 2014** at Savannah Center....watch for more information in the January/February edition of The Hummingbird.